



ADVANCED READINESS
AT CHAVEZ HIGH

3921 West Baseline Road
Laveen, AZ 85339

2024-2025 Application for Enrollment

PHOENIX
PXU
UNION

School Overview

The idea of ARCH started in 2005 for students involved in Academic Decathlon and was modeled after the exemplary work of Cesar Chavez High School Advanced Placement teacher and Academic Decathlon Coach, Mr. William Kibler. During the 2021-2022 school year, PXU adopted ARCH as a micro-school under the direction of Dr. Angela Foreman, and is now under the leadership of Mrs. Cami Wells, M.A., M.Ed.

The goal of ARCH is to help our students secure competitive scholarship packages that make attending a college out of state as affordable, if not more affordable, than attending college in Arizona. Each year, ARCH continues to systematize and expand practices to support students through high standards, so that they can access competitive universities around the country.

ARCH is designed for students who are seeking admission to competitive colleges or universities. The primary attribute is motivation. More than grades, we are seeking students who are motivated to achieve more, to improve themselves, and to challenge their own boundaries. We are seeking students who are willing to think outside of the box, consistently seek to do better, and become global citizens who create instead of just participate.

We believe that students in ARCH need to have the mindset of continuous growth and be the best version of themselves, both academically and non-academically. ARCH students are expected to learn at a deeper level, engage in community, and be driven as leaders in all facets of their lives. The expectations are high, and we believe that creating a cohort of students and families that support each other will produce incredible opportunities and options for college.

We welcome you to apply and look forward to meeting our newest cohort of ARCH students. We are here to love and support you through this journey.

Letter from the Principal

Dear Prospective Students,

Thank you for your interest in applying to Advanced Readiness at Chavez High (ARCH). ARCH was created to create space for students in our community to be a part of a group of classmates that are committed to the challenge of competing for admission and scholarships at prestigious colleges throughout the nation.

We are looking for an exceptional group of students who embody many, if not all, of the following characteristics:

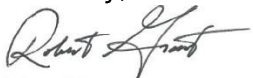
- will embrace diversity within our community and within our global world
- can think critically and problem solve
- are able to be innovative, be flexible, and demonstrate forward-thinking
- embody a passion for better change, and for leadership
- are self-motivated, self-directed, and self-disciplined
- are open-minded to taking on new challenges
- can maintain a strong and consistent work ethic
- have a strong desire to gain admittance to a competitive college or university

If many or all of the above characteristics describe you, then Cesar Chavez's ARCH Micro-School may be a fit for you.

In this packet, you will find more information about the ARCH Micro-School and the application process, including timelines. If you have any questions or concerns regarding the application process, please do not hesitate to contact our ARCH Micro-School Principal, Mrs. Cami Wells at cwells@phoenixunion.org.

2024-2025 Openings: CCHS's ARCH Micro-School anticipates having approximately 30 spots available for the Class of 2028 and limited spots for the Class of 2027. All application materials can also be found and submitted digitally at <https://forms.office.com/r/bThDusDrb2>

Sincerely,



Mr. Robert Grant, Principal

Applicant Information for Admissions

The Phoenix Union High School District does not discriminate on the basis of race, color, religion, national origin, sex, disability, age, sexual orientation, gender identity, gender expression, or immigration status in admission and access to its programs, services, activities, or in any aspect of their operations and provides equal access to the Boy Scouts and other designated youth groups. The lack of English language skills shall not be a barrier to admission or participation in the District's activities and programs. PXU seeks to ensure that students and their parents/legal guardians have equal access to its programs.

Students and parents/legal guardians requiring special assistance to complete the open enrollment application or enrollment process (e.g. language assistance, assistance due to a disability) are invited to contact the ESS Department at (602) 764-1025 or collison@phoenixunion.org. Please provide reasonable advance notice of your needs whenever possible.

Confidentiality: Except for use by the ARCH Student Selection Committee during student selection, all information pertaining to the application of the applicant, including recommendations and evaluation materials, shall be completely confidential and shall not be disclosed to anyone, including the student, his/her family, and school staff.

Notification of Application Status

Students will be notified of their application status by electronic mail. Students will be notified of acceptance, placement on the wait list, or non-acceptance.

Please note: ARCH will continue to accept applications and schedule interviews until enrollment capacity has been reached. If there are more qualified applicants than spaces available, a lottery will be used to select students for enrollment. After a lottery, a wait list will be maintained for qualified applicants if openings in enrollment occur. A lottery will again be used to fill any new openings.

ARCH Student Expectations

The ARCH Micro-School prepares students to be attractive candidates for highly competitive colleges, universities, and scholarships. To meet these goals, students can expect to persevere through several expectations that will stretch and grow them. Our teachers, known as ARCH Mentors, will help students every step of the way. Below are expectations for ARCH students:

Demonstrate exemplary academic and behavioral conduct. Students in ARCH adhere to an academic Honor Code and are expected to be campus leaders. When students demonstrate integrity, positivity, and creativity, teachers typically have no difficulty recommending them for colleges, universities, and scholarships. Failure to demonstrate exemplary academic conduct (Ds or Fs and/or behavior (more than two disciplinary referrals, parents will be called and a probationary contract will be issued. If the contract is not withheld throughout the entirety of the issuing school year, the student may be removed from ARCH with recommendations that will work best for the student for the remainder of their time at Chavez High School.

Work closely with an assigned ARCH Mentor. Our ARCH Mentors get to know students throughout their time in high school, serve as liaisons to parents and teachers, and advocate for students' needs as they navigate high school and prepare for college.

Starting Freshman year, students should take a **minimum** of three (3) honors or AP courses per semester. These may include core academic courses or electives. Academic rigor demonstrates to colleges, universities, and scholarship committees that students have challenged themselves throughout high school.

Commit to strong academics: high grades and consistent growth. Colleges, universities, and scholarships typically weigh students' grades heavily. Students enrolled in ARCH can expect ARCH Mentors to provide support when grades drop below As and Bs.

Students enrolled in ARCH will typically not be able to participate in AVID or in half-day programs through Metro Tech High School, as these opportunities have different emphases than ARCH and limit ARCH students' options for taking courses to prepare for highly competitive colleges, universities, and scholarships.

Complete at least twenty (30) hours of documented community service per calendar year. Students are responsible for maintaining logs of community service and for getting signatures. Colleges, universities, and scholarship committees seek students who serve their communities and develop skills to work with adults.

Starting sophomore year, attend at least one college fair per school year. One of the great benefits of joining ARCH is the opportunity to learn about colleges and universities that many students have not explored; we want students to make informed decisions about their college or university selections. One of the best ways to learn about colleges and universities is through college fairs.

Attend ARCH seminars. These take place during Advisory roughly twice a month and are a significant way that ARCH prepares students for success in the college admissions process and beyond. Students should avoid conflicts with seminars and should communicate in advance with the ARCH Micro School Leader in situations when conflicts arise.

Overview of ARCH Application Process

The ARCH application incorporates components that highly selective colleges and universities use in their applications: three required components and one recommended component.

Most applicants will need to preview the application, gather information, draft thoughtful responses, and return later to complete the application.

Required Components:

1. **Basic Information** - Provide basic information about the applicant. All enrolled ARCH students will be concurrently enrolled at Cesar Chavez High School (CCHS). Students who are not already enrolled at Cesar Chavez High School when applying to ARCH will need to provide a bit more information than students who are currently enrolled at CCHS because CCHS's records will not yet have enrollment information.
2. **Short Answer Questions and Essay** - Complete short answer and essay questions. Applicants should give thoughtful responses to each question. These questions help to form the ARCH Selection Committee's first impressions of the applicant. Applicants will need to reference the ARCH Student Expectations in some responses.
3. **Teacher Recommendation** - Indicate which teacher or staff/mentor the applicant will ask for a recommendation. Of the two recommendations, only one teacher recommendation is required. The other recommendation can be from a mentor, a coach, clergy, or other non-related adult that can offer valuable input concerning the applicant, so that the ARCH Selection Committee gain a fuller understanding of the applicant's interests, abilities, and goals. It is the applicant's responsibility to follow up with the people that they ask to recommend them.

Recommended Component:

- **Interview** – An interview will help the ARCH Selection Committee understand the applicant better, providing the committee insight that may not initially emerge from written components of the application. Interviews will include at least one adult from the ARCH Selection Committee. Historically, enrolled ARCH students have helped to conduct interviews of ARCH applicants.

Selection of ARCH Students:

The ARCH Selection Committee will review all completed applications. New ARCH students will be selected based upon three things:

- Meeting minimum scores on the written application.
- Availability of open seats in ARCH.
- Highest scores among applicants, if open seats in ARCH cannot accommodate all applicants who meet minimum scores.

To Be Completed by Parent/Guardian – page 1 of 2

To the Parent/Guardian: This parent/guardian form is an important portion of your student's application for Cesar Chavez ARCH Micro-School. Please print legibly in **BLACK OR BLUE INK** or type.

Applicant Information for Admissions into the 2024-2025 School Year

Last Name _____ First Name _____ Middle _____

Female

Male

Birthdate _____

Student's School Email Address (required; this will be our primary form of notification): _____

Student's Primary Address

City _____ State _____ Zip _____ Phone number _____

(Optional) Racial/Ethnic Identification _____

Applicant's School Information

Name of Present School _____

Current Grade _____

Present School Address _____ City _____ State _____

Zip Code _____ Present School Telephone Number _____

To Be Completed by Parent/Guardian – page 2 of 2

Family Information

(*Required Information) Parent/Guardian I	(Optional) Parent/Guardian II
*Name	*Name
*Relationship to Applicant	*Relationship to Applicant
*Home Address	*Home Address
*City, State, Zip Code	*City, State, Zip Code
*Home Phone	*Home Phone
Cell Phone	Cell Phone
E-Mail Address	E-Mail Address
Preferred mode of contact: Phone Text Message Email	Preferred mode of contact: Phone Text Message Email

Check List for Applicant

Remember that only completed and signed applications will be reviewed. If you need further assistance, please email Mrs. Cami Wells (ARCH Micro-School Manager) at cwells@phoenixunion.org regarding your ARCH Micro-School Application.

To ensure that you have completed everything you need for your application to be accepted, please review the checklist below and mark each item as complete and as being included in the application packet before submitting your application for review.

- ☐ 1. Completed and Signed **Phoenix Union Open Enrollment Form**:
<https://www.pxu.org/enrollment>
Note: The ARCH Micro-School is a school integrated within Cesar Chavez High School. Students enrolled in ARCH must be enrolled at Cesar Chavez High School.
- ☐ 2 Latest transcript and testing results form the last school attended
 - a. Transcripts of last school attended
 - b. State Assessment Results (most recent)
- ☐ 3. **TWO Recommendation Forms** submitted digitally by sharing the following link with ONE teacher of your choice and/or a different teacher or a mentor (coach, clergy or non-related adult). You may submit completed and scanned copies (pages 11-14) emailed directly to cwells@phoenixunion.org.
- ☐ 4. Parent and student agreement (Located on page 17)

Application materials can be submitted the following 3 ways:

- 1. Submit the **Application, Teacher Recommendation Form, and ARCH Application Questions** digitally on our website at
Direct Link to Digital Application: <https://forms.office.com/r/bThDusDrb2>
- 2. Mail to: ATTN: C. Wells - ARCH Micro-School Admissions, Cesar Chavez High School 3921 W. Baseline Rd. Laveen, Arizona 85339
- 3. Hand-deliver to ARCH Office c/o Mrs. Wells

Recommendation Form 1

The recommendation form can be submitted the following 4 ways:

1. Submit digitally using <https://forms.office.com/r/DTth7c7p6R>
2. Scanned hard copy and emailed by the recommender to cwells@phoenixunion.org
3. Submit via mail: Attn: C. Wells - ARCH Micro-School Admissions, Cesar Chavez High School, 3921 W. Baseline Rd. Laveen, AZ 85339
4. Hand-deliver to ARCH Office – C/O C. Wells

This recommendation form will be read by **only** the ARCH Micro-School selection committee and teachers. If you are completing the paper copy, please mail the form in a sealed envelope with your signature across the seal.

Deadline:

Student Applicant's Name: _____

Date: _____

Teacher's Name: _____

Telephone Number: _____

E-Mail Address: _____

Number of years you have known the applicant: _____

How do you know this applicant?

Student's strengths:

Student's areas of improvement:

Additional comments (feel free to attach an additional letter if desired):

Directions: Please evaluate the student on the following scale:

1- Very poor 2- Below Average 3- Average 4- Above Average 5- Outstanding

1. The applicant can reasonably respond and adapt to change.	1	2	3	4	5
2. The applicant is creative.	1	2	3	4	5
3. The applicant is honest and trust-worthy.	1	2	3	4	5
4. The applicant follows through on actions and commitments.	1	2	3	4	5
5. The applicant is able to form peer relations.	1	2	3	4	5
6. The applicant shows tolerance and acceptance of diverse communities and people.	1	2	3	4	5
7. The applicant has strong problem-solving skills.	1	2	3	4	5
8. The applicant maintains a strong and consistent work ethic.	1	2	3	4	5
9. The applicant completes assignments and projects on time.	1	2	3	4	5
10. The applicant makes significant contributions to the classroom.	1	2	3	4	5
11. The applicant is an active learner, asks questions, and assists others academically.	1	2	3	4	5
12. The applicant follows directions.	1	2	3	4	5
13. The applicant is self-directive and can work independently.	1	2	3	4	5
14. The applicant displays leadership skills.	1	2	3	4	5
15. The applicant has consistent attendance and limited tardies.	1	2	3	4	5
16. The applicant manages time well.	1	2	3	4	5
17. The applicant can thrive in the rigors of an AP class(es) the first year	1	2	3	4	5
18. The applicant has positive support from parent(s) or guardian(s)	1	2	3	4	5
19. The applicant responds respectfully to authority	1	2	3	4	5

Recommendation Form 2

The recommendation form can be submitted the following 4 ways:

5. Submit digitally using <https://forms.office.com/r/DTth7c7p6R>
6. Scanned hard copy and emailed by the recommender to cwells@phoenixunion.org
7. Submit via mail: Attn: C. Wells - ARCH Micro-School Admissions, Cesar Chavez High School, 3921 W.
Baseline Rd. Laveen, AZ 85339
8. Hand-deliver to ARCH Office – C/O C. Wells

This recommendation form will be read by **only** the ARCH Micro-School selection committee and teachers. If you are completing the paper copy, please mail the form in a sealed envelope with your signature across the seal.

Deadline:

Student Applicant's Name: _____

Date: _____

Teacher's Name: _____

Telephone Number: _____

E-Mail Address: _____

Number of years you have known the applicant: _____

How do you know this applicant?

Student's strengths:

Student's areas of improvement:

Additional comments (feel free to attach an additional letter if desired):

Directions: Please evaluate the student on the following scale:

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16. The applicant manages time well.	1	2	3	4	5
17. The applicant can thrive in the rigors of an AP class(es) the first year	1	2	3	4	5
18. The applicant has positive support from parent(s) or guardian(s)	1	2	3	4	5
19. The applicant responds respectfully to authority	1	2	3	4	5

ARCH Application Questions

Short Answer Questions

Pick one of these three questions. Answer in 5 – 7 sentences.

1. *Provide a list of three colleges/universities that you have researched that have piqued your interest. Why did you select these schools?*
2. *Name three interests that you have outside of school. Please explain why they are interesting to you.*
3. *Discuss an event in your life that has had a significant impact on you, your life and/or your academics.*

Pick one of these three questions. Answer in 5-7 sentences.

1. *Where do you see yourself in five years? Please be as detailed as possible.*
2. *What are three adjectives that best describe you. Please elaborate on each as to why they describe you.*
3. *How have you contributed to your community? If you have not, what ideas do you have that will impact your community? Please provide a specific example.*

Medium Length Questions

Write one or two paragraphs for each of these questions. Make sure to read each question carefully and answer each question completely.

1. Describe a project that you worked on for an extended time and how you stayed engaged. Did you work in a group or alone? Did you encounter any issues? If so, how did you handle these issues? How would you advise a person who has never worked on an extended project?
2. Recall a time when you kept a positive attitude that helped you through a difficult situation. Please include the following in your answer: Describe the situation, the problem. The options that you had, which option you chose, and the outcome. What did you learn from this situation?

Essay Question

Write an essay of three to five paragraphs that integrates each of the following elements:

- Help us understand your personality and background.
- Explain what you bring to ARCH that will benefit other ARCH students.
- Identify an ARCH Student Expectation that will especially help you.
- Reflect on an ARCH Student Expectation that you expect to be the most challenging.

Parent and Student Agreements

Parent/Guardian Application Agreement

I understand that parent/adult support is critical to the academic success of students. I also understand that the ARCH curriculum will require regular use of a student-assigned laptop computer and Internet access.

I agree to partner with ARCH staff in the education of my child and further to support academic interventions if they become necessary.

My signature below indicates that all the information in the ARCH Application Packet that I provided is complete and true. I understand that providing false information may result in denial or revocation of admission.

I have read the above information and I understand the application process for ARCH.

Parent/Guardian Signature:_____Date:_____

Parent/Guardian (Print):_____

Phone Number:_____Email:_____

Address:_____

Student Application Agreement

I would like to attend ARCH and understand that if I am selected to attend, I must put forth my best effort every day and will comply with the ARCH Expectations (page 5) and PXU Student Handbook.

My signature below indicates that all the information in the ARCH Application packet that I provided is complete and true. I understand that providing false information may result in denial or revocation of admission.

I have read the above information and I understand the application process for ARCH.

Applicant's Signature:_____Date:_____

Applicant Name (Print):_____

**** Thank you so much for taking the time to complete this application. We look forward to helping you and your student to have a fulfilling and rewarding high school career at Cesar Chavez and ARCH.**



Small School Advantage within a Large Comprehensive Campus